INJURY AND ILLNESS PREVENTION PROGRAM

WHAT'S AT STAKE?

Employers are mandated by Federal Law to provide a safe and healthy workplace for employees. This is further augmented by state law. California is a state that requires employees in accord with California Code of Regulation, to have an Effective Injury and Illness Prevention Program in writing. The goal of the IIPP is to ensure that worker safety and health are not compromised.

WHAT'S THE DANGER?

Without an effective IIPP, there are potential workplace hazards and hazardous conditions or practices that go unnoticed or ignored. There is always the possibility that employees will be reluctant to inform employers of hazards for fear of reprisal or retaliation.

HOW TO PROTECT YOURSELF

Just what is an IIPP!!

It is a written plan that has the following conditions:

- Management commitment/assignment of responsibilities
- Safety communications system with employees
- System for assuring employee compliance with safe work practices
- Scheduled inspections/evaluation system
- Accident investigation
- Procedures for correcting unsafe/unhealthy conditions
- Safety and health training and instruction
- Recordkeeping and documentation

The IIPP includes procedures that your employer puts into practice. The program includes a system for your employer to communicate with you on matters relating to occupational safety and health.

The safety communications system, one of the elements of the IIPP, should be in a form readily understandable by all affected employees. The safety communication system may include:

- meetings
- training programs
- postings
- written communications
- a system for anonymous notification by employees about hazards
- labor/management safety and health committees
- other means of ensuring communication with employees.

Additional Support

- Construction IIPP requires that supervisors conduct "toolbox" or "tailgate" safety meetings with their crews at least every ten working days to emphasize safety.
- Supervisors also need to hold periodic meetings to discuss safety problems and accidents that have occurred.
- Finally, Employees should never undertake a job that appears to be unsafe. You should not perform a job until you have received instructions on how to do it properly and safely.

FINAL WORD

The goal of the IIPP is to ensure that worker safety and health are not compromised.

QUIZ

1.	The IIPP must be in writing and understandable by all affected employees.	
		WHAT WOULD YOU DO?
	o True	
	o False	Your company has an IIPP. You have been to meetings under IIPP guidelines and have expressed
2.	Experienced workers do not need express instructions for every job undertaken.	concern about hazardous conditions in your workplace to your superiors. But nothing is done and
	instructions for every job undertaken.	your fear reprisal and retaliation if you do more to
	o True	voice your concerns.
	o False	What would you do?
3.	"Toolbox" or "tailgate" safety meeting are largely designed and organized by supervisors to give breaks or rest to employees.	
	TrueFalse	
4.	The IIPP has procedures to ensure that employers' responsibility is to control	
	potential workplace hazards and correct	
	hazardous conditions as they occur or are	
	recognized.	
	o True	
	o False	



BEFORE THE TALK - TIPS	AFTER THE TALK- CHECKLIST
 Pass around the attendance sheets. Pass around the attendance sheets. Illness and Injury Prevention Programs (IIPP) passed around including the company's IIPP at your location. The importance and relevance of properly designed and orchestrated "toolbox" or "tailgate" safety meetings on a regular and consistent basis. 	PROVIDED FOLLOW-UP TO WORKERS THAT DID POORLY ON THE QUIZ NAME: DATE: OBSERVED WORKERS TASK(S): DATE: REFRESHER TRAINING TOPIC(S): DATE: OTHER (DESCRIBE): MEETING DATE: LOCATION:
NOTES	

ANSWERS:

- 1. True
- 2. False

- 3. False
- 4. True



ATTENDANCE					
INSTRUCTOR:	DATE:				
SAFETY TALK:					