State Record Retention Requirements – NE



NEBRASKA

Wage and Hour

  No requirements

Worker Injuries, Health, and Safety:

  No requirements

Other Employment Records:

Nebraska employers are advised to retain all employment records and personnel file documentation for 7 years. The longest Nebraska statute of limitation for an employmentrelated claim is 5 years. Nebraska employers are thus advised to retain all such records for at least 6 years for Nebraska employment claims purposes. Additionally, the Internal Revenue Service has in some instances requested employment-related records from Nebraska employers dating back 7 years.

Does your state give employees a legal right to examine their own personnel files?

Employees' Rights:

Personnel files are the property of the employer, but Nebraska law requires that every school board maintain a policy regarding personnel files, and any teacher, administrator, or full time employee of any public school district must have access to their personnel files and have the right to attach written responses to their files.

Former Employees' Rights:

  No statutory right

Covered Employers

  Public school districts

Citation to Authority – Click on link to view statute:

Neb. Rev. Stat. § 79-8,109 Teacher, administrator, or full-time employee;