

Safety Audits Infographic



Workplace Inspections

 **help to identify and record hazards** for corrective action. Regular inspections are an important part of your workplace health and safety program.

WHY INSPECT?

- Listen to concerns
- Gain further understanding of jobs and tasks
- Identify existing and potential hazards
- Determine underlying causes of hazards
- Recommend corrective action
- Monitor steps taken to eliminate hazards or control the risk

TYPES OF INSPECTIONS

- Ongoing/daily
- Pre-operation
- Periodic

HAZARDS TO LOOK FOR

-  **Safety:** inadequate machine guards, unsafe conditions or practices
-  **Biological:** viruses, bacteria, fungi, parasites
-  **Chemical:** solids, liquids, vapours, gas, dust, fumes, mists
-  **Ergonomic:** repetitive and forceful movements, awkward postures, workstations, tools, equipment
-  **Physical:** noise, vibration, energy, weather, temperature, electricity
-  **Psychosocial:** stress, burnout, bullying, harassment, violence

INSPECTION REPORT

Inspection Location: _____ Date: _____
Department/Areas Covered: _____ Time: _____

Observations				For Future Follow-up			
Items and Locations	Hazard(s) Observed	Repeat Item Y/N	Priority A/B/C	Recommended Actions	Person Responsible	Action Taken	Date

Copies to: _____ Inspected by: _____

Source: <https://www.ccohs.ca>