OSHA Record keeping Safety Topic



Overview of OSHAs section 19040 known as record keeping for accidents.

General Information

According to OSHA's section 1904.0 employers are required to "…record and report work-related fatalities, injuries and illnesses…" Employers are required to keep records of all occupational deaths, injuries and illnesses for numerous reasons. OSHA collects and analyzes the data to use the statistics in directing programs and helping define and prevent hazards that are cause injury in the workplace. Keeping of employment related records will also help employers implement policies and procedures to keep employees safe and costs down.

Exceptions to the rule:

- Employers with 10 or fewer employees are exempt from this rule.
- Low hazard retail, service, finance, insurance or real estate industry.

Retention

OSHA requires that the OSHA 300 log, privacy case list (if one is kept) annual summary and…