IBHS Flu Season Business Assessment



Tools for businesses to assess their ability to operate during a flu outbreak and the importance of planning for the event well in advance.

Flu Season Business Assessment



A program of the Insurance Institute for Business & Home Safety

The Insurance Institute for Business & Home Safety (IBHS) is urging businesses and nonprofit organizations to examine their ability tooperate in the event of a flu outbreak. Evaluating specific risks and planning well beforehand for a variety of potential emergencies that could disrupt day-to-day business is critical.

Are you concerned that your normal business operations might be interrupted by a flu outbreak?

YES ☐ NO ☐ UNSURE ☐

If your employees needed to operate from home, do they have the necessary telecommunications and computer capacity to function?

YES ☐ NO ☐ UNSURE ☐

Do your employees have your flu outbreak policies and do they know them? Remember that an outbreak can force healthy employees to work longer hours.

YES ☐ NO ☐ UNSURE ☐

Are your vital records protected and accessible from alternative work locations, e.g. employees' homes?

YES ☐ NO ☐ UNSURE ☐

Have you determined the minimal level at which your business could operate (e.g. staff, resources)?

YES ☐ NO ☐ UNSURE ☐

Have you considered how the disruption of travel, meetings or conferences might affect your business?

YES ☐ NO ☐ UNSURE ☐

Do you have plans to stay open for business, even if you and your employees must work from home or other locations?

YES ☐ NO ☐ UNSURE ☐

Have you considered alternatives if your current suppliers cannot deliver or your customer base is affected by the flu outbreak?

YES ☐ NO ☐ UNSURE ☐

SELF-ASSESSMENT RESULTS

SCORE EXPLANATIONS

Add the number of "yes" answers above to determine how prepared your business is for disruptions due to a flu outbreak.

7-8 Yes: You are well on your way

4-6 Yes: You have lots of work to do

1-3 Yes: You should get started immediately

Insurance Institute for Business & Home Safety®

Don't let a flu outbreak put you out of business.

Use IBHS' free Open for Business resources to develop your business continuity and preparedness plan: DisasterSafety.org/open-for-business