General Recordkeeping Requirements For Employees – TN



TENNESSEE

No specific statutory requirements.

RECORDKEEPING REQUIREMENTS FOR MINORS

State Laws may not specifically require employers to keep data specifically on minors, although general recordkeeping requirements on the federal level may call for maintenance of that data.

Address

No

Hours per day or week

No

Time Starting, Ending Work/Meals

Yes

Wages

No

Other Requirements

Keep evidence of age and other documentation such as minor's employment application and records of all qualified exemptions from child labor laws (e.g. high school diploma.) Post rules.

Work Permit or Age Certificate Required

Yes. Employers must keep birth certificate or other proof of age.

Citation to Authority – Click link, click agree, enter statute # in search to view:

TCA § 50-5-107

Exempt minors

TCA § 50-5-109

Proof of age required

TCA § 50-5-111

Duties of employers of minors