General Recordkeeping Requirements For Employees – SC



SOUTH CAROLINA

Name and Address

Yes

Occupation

No

Pay Rate

No

Wage per week or pay period

Yes

Hours per day or week

No

Deductions per Pay Period

Yes

Conditions of Employment

No

Length of time records must be preserved

3 years.

RECORDKEEPING REQUIREMENTS FOR MINORS

State Laws may not specifically require employers to keep data specifically on minors, although general recordkeeping requirements on the federal level may call for maintenance of that data.

Address

–

Hours per day or week

–

Time Starting, Ending Work/Meals

–

Wages

–

Other Requirements

The Director of the Department of Labor, Licensing, and Regulation and the inspectors and agents of the department may have access to all employment records as may aid in the enforcement of South Carolina’s child labor law.

Work Permit or Age Certificate Required –

Citations to Authority – Click on link to access law; scroll to statute:

SCCA § 41-10-20

Applicability

SCCA § 41-10-30

Recordkeeping requirements

SCCA § 41-13-60

Inspection of factories/records for