Fuel Oil Dealer Predelivery Procedure Forms



Fuel Oil Dealer Predelivery Procedure Forms – For Above ground tanks.

Pre-Delivery Procedure/Discrepancy Report– above ground tanks
Revised May 2006

Name_____
Address_____
Town_____ State _____ Zip _____
Telephone ( )_____

Location

Address verified?		Yes	No
Delivery instructions verified?		Yes	No
Tank location verified?		Yes	No

Tank ***- if the tank is readily accessible check the following:***

Amount of oil in tank?		_____	
Any water in tank?		Yes	No
If yes, how many inches?		_____	
Tank gauge in good condition?		Yes	No
Any evidence of historic spills?		Yes	No
Tank condition satisfactory including legs and foundation?		Yes	No
Unused openings properly plugged?		Yes	No

Fill Pipe

In good condition?		Yes	No
Fill cap in place & in good condition?		Yes	No
Positioned to avoid buildup of water and snow?		Yes	No

Vent Pipe

Vent cap in place & in good condition?		Yes	No
Vent free of obstructions?		Yes	No
Positioned to avoid buildup of water and snow?		Yes	No
Vent alarm working properly?			

Oil lines

Outside exposed lines insulated?	N/A	Yes	No

Final Scan

Checked for oil leaks after delivery?		Yes	No

Comments:_____

Inspected by:_____ ***Date:*** _____

PLEASE NOTE: The visual tank inspection performed was limited to the items inspected on the tank as noted on this inspection form, and does not cover any other area of the house or property, or parts of the tank system not visible. The inspection conducted and the results reported on this Inspection Report represent the visible condition(s) of the tank present on the day of inspection only. This inspection should not be construed as an opinion or prediction of the condition of the tank in the future. Conditions involving the tank(s) may change in the future, and future inspections are recommended. If you notice a change in the condition of the tank, please contact your retail Oilheat company immediately.