

# Emergency Planning Infographic



## Emergency Preparedness in the Workplace

An emergency poses an immediate risk of significant harm to health, life, property or the environment. Preparing for emergencies is an important part of your workplace health and safety program and is a legal requirement throughout Canada.

### Common types of emergencies



fires or  
explosions



medical  
emergencies



severe  
weather



earthquakes



major power  
failures



hazardous  
material spills

### 4 elements of an emergency management program

**Prevention**  
Policies and procedures to minimize the occurrence of emergencies

**Preparation**  
Activities and procedures to make sure your organization is ready to effectively respond

**Response**  
The action to be taken when an emergency occurs

**Recovery**  
Practices to resume to normal business operations

### What's in a written emergency response plan ?

- ✓ Scope and outline potential emergencies
- ✓ Alarms and other methods of initiating a response
- ✓ Site-specific response procedures
- ✓ Command structure, roles and responsibilities
- ✓ Shutting down of power
- ✓ Evacuation and assembly procedures
- ✓ Communication systems and protocols
- ✓ Emergency contact lists
- ✓ Resource lists

Keep employees and responders free from harm  
Manage life-threatening situations

Minimize damage to the environment, equipment, machinery, tools, etc.  
Minimize downtime

### Why prepare for emergencies?

As a worker, it is important  
that you know how to

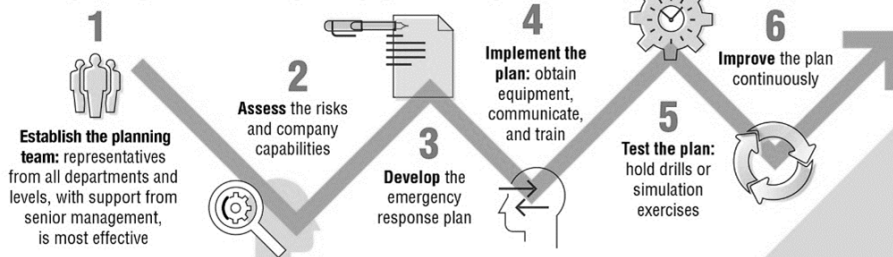
Identify common types  
of emergencies

Respond if you encounter  
a situation

Respond when an emergency  
alarm is activated

Ask your employer for more  
information and training

### 6 key steps to emergency planning



**CCOHS.ca**  
Canadian Centre for Occupational Health and Safety

Source: <https://www.ccohs.ca>